

**RELOCATION
ASSISTANCE
PROGRAM**



Moving Made Easy

13th Annual Joint Services/Agency/ERC National Relocation Conference

A Day in the Life of a Relocation Assistance Program Manager

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Agenda

- **Why do we need a Relocation Assistance Program?**
- **Phases of Relocation Assistance/Readiness**
- **eLearning Modules**

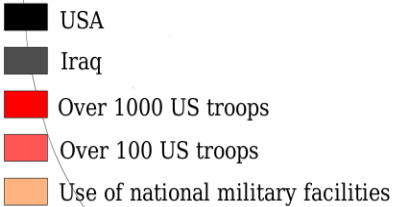


Why Do We Need a Relocation Assistance Program (RAP)?

- **Mobile lifestyle**
- **Allowances change**
- **One stop for ALL relocation resources**



Worldwide Locations





RAP Specialists/Managers Job

- **Facilitate workshops**
 - In house
 - At commands
- **Conduct individual consultations**
- **Provide resources and referrals**
- **Update Military Installation/Plan My Move Files - QUARTERLY**
- **Comply with report requirements**



RAP Specialists/Managers Job

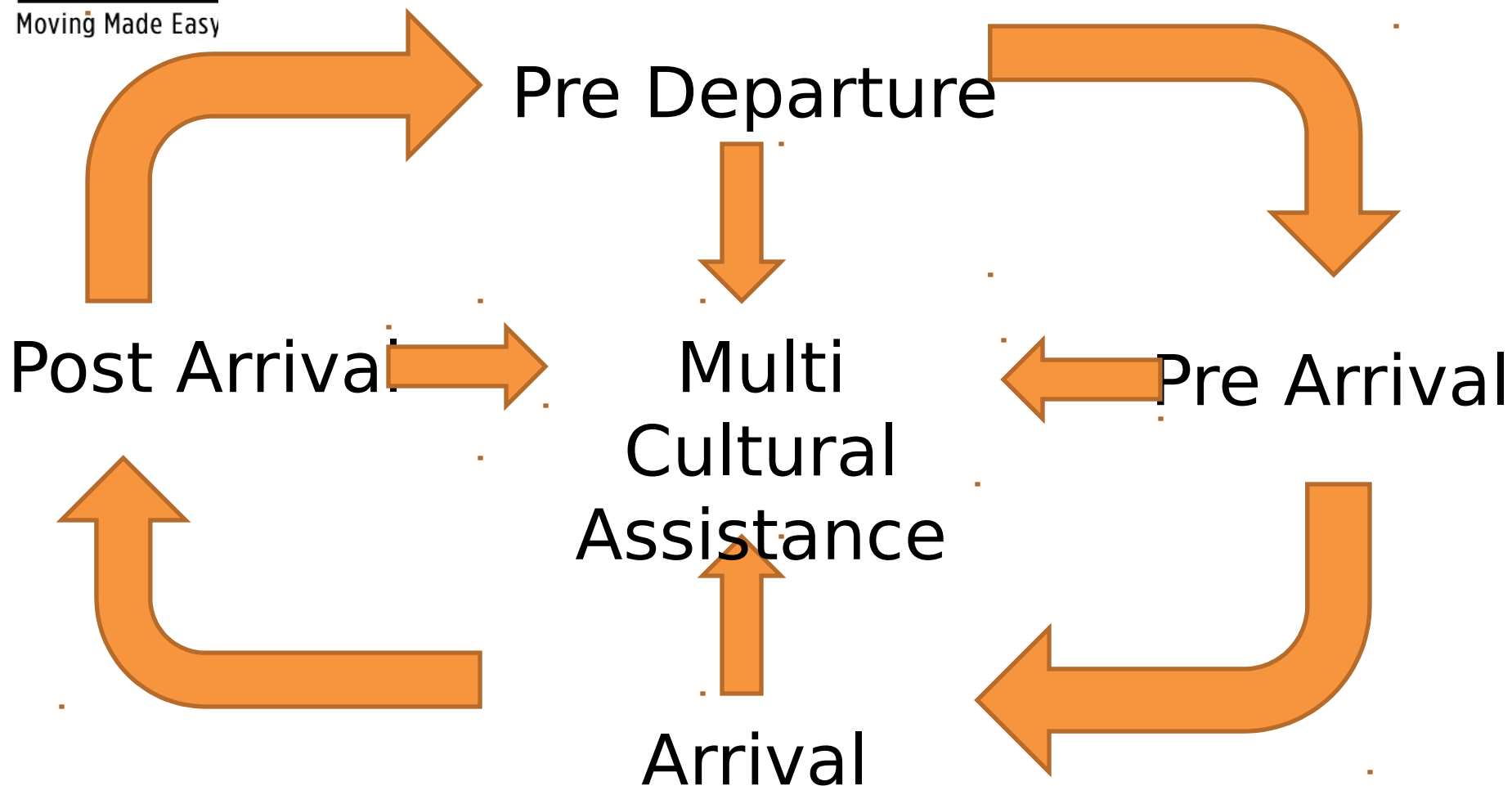
- **Meet accreditation standards**
- **Network with resource providers**
 - RACC/TRACC or equivalent
- **Manage services**
 - Loan/Lending Closet
 - Welcome Aboard Packets
 - Resources including funds
 - Workshop schedule





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Phases of Relocation





Pre-Departure Services

Attend PCS Workshops

- Smooth Move / Money & the Move
- Moving Overseas
- OCONUS - Re-Entry Briefing
- Cultural Adaptation
- Moving with an Exceptional Family Member
- Sponsorship Orientation





Pre-Departure Services

Provide Resources/Services

- Individual consultation

- Websites

- Plan My Move
- Military OneSource
- Automated Housing Referral Network
- www.move.mil (Personal Property)



Pre-Arrival Services

Request...

■ Sponsorship

- Service Member
- Spouse
- Youth

■ Pre-Arrival Packets

■ Entry Approval (for overs





Arrival Services

- **Welcome Packets**
- **Newcomers Orientation**
- **Loan/Lending Closet**
- **Settling In Services**
- **Cultural Adaptation**





Post-Arrival Services

- **Individual consultations**
- **Hearts Apart**
- **Sponsorship**
- **Settling In Services**
- **Cultural Adaptation**
- **Referral Services**





Multi-Cultural Assistance

- **New Military Spouse Orientation**
- **Support Groups**
- **Local Culture Workshops**
- **English as a Second Language Resources**
- **Immigration Support & Citizenship Workshops**





Challenges for New Program Managers

- **Starting from scratch**
- **New to the GS or contact system**
- **Veteran to Civilian Service**
- **Care for the caregiver**



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oLearning Modules

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Relocation Managers Online Learning Basic Course

COURSE TITLE (click to launch course)

Defense Installation Messaging System (DIMS)

Plan My Move (PMM)

MilitaryINSTALLATIONS (MI)

Performance Management

How to Conduct Briefings, Workshops & Trainings

Relocation Assistance Managers Job





eLearning Modules



Relocation Managers Online Learning Basic Course

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[Welcome](#) » [Profile](#) » [Course Status](#)

Welcome Kathleen Johnson!

To begin a new module or continue a module, please make a selection from the course titles below. Next to each course title is a "Completion Status". This function will enable you to see which courses you have completed and which ones you have not.

Please select from the following list of Relocation online Learning courses.

COURSE TITLE (click to launch course)	COMPLETION STATUS
Defense Installation Messaging System (DIMS)	None
Plan My Move (PMM)	None
MilitaryINSTALLATIONS (MI)	None
Performance Management	None
How to Conduct Briefings, Workshops & Trainings	None
Relocation Assistance Managers Job	None

Relocation Resources

- » [MilitaryINSTALLATIONS](#)
- » [Plan My Move](#)
- » [eSponsorship Application & Training](#)
- » [Money Talk Workshop Kit](#)
- » [Home Sweet Home Workshop Kit](#)
- » [ReloRAP Community](#)
- » [HOMEFRONTConnections](#)



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oLearning Modules



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Plan My Move (PMM)

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Part 1: Overview

Welcome to the Relocation Assistance Program Training module on "Plan My Move." At the end of the training there will be knowledge checks. The knowledge checks assume that you have gone through the training and that you have visited the live websites discussed, Plan My Move, MilitaryINSTALLATIONS and MilitaryHOMEFRONT's Moving page, and studied them as well. To navigate through this module select the "continue" button.

[Continue »](#)

[« Start Over](#)

Plan My Move

Relocation Assistance Program
(RAP)

Version 1



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MilitaryINSTALLATIONS (MI)

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Part 1: Overview

Welcome to MilitaryINSTALLATIONS (MI) training. This module provides an overview of the MI application and checks your knowledge on some key points. MilitaryINSTALLATIONS is used heavily by service and family members worldwide. It contains information relevant to active duty, guard and reserve. The information is submitted from relocation personnel in the field to a team of MilitaryHOMEFRONT editors who vet the information, make consistency revisions and post to the website. It is a continuous process. It is very valuable to its users and therefore critical that it is kept up-to-date.

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MilitaryINSTALLATIONS

Relocation Assistance Program
(RAP)

Version 1



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Relocation Managers Online Learning Basic Course

Plan My Move (PMM)

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Part 5: Knowledge Check

What is the relationship between the Plan My Move and MilitaryINSTALLATIONS applications?

- ☐ Both the applications share the same database.
- ☐ Both the applications are hosted on MilitaryHOMEFRONT.
- ☐ Updates for both the applications are sent through DIMS.
- ☐ All of the above.

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Workshop Kits

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QUESTIONS

